**NOTICE TO OCCUPANT(S) NOT**

**NAMED ON THE SUMMONS**

If you claim to have a right to

continue to occupy the premises you should promptly complete and file with the Clerk’s Office a Claim of Ex-emption. The Claim of Exemption may be obtained from the Clerk at the address listed below.

**SUMMONS SUPERIOR COURT**

**SUMMARY PROCESS** *(Eviction)*  www.jud.state.ct.us

JD-HM-32 Rev. 10-2000

C.G.§ 51-348, P.B. Sec. § 8-1

**INSTRUCTIONS**

1. *Type or print legibly: sign original summons (top sheet) and conform copies of the summons.*

*2. If there is more than one defendant, prepare or photocopy conformed summons for each additional defendant.*

*3. Attach the original summons to the original complaint, and attach a copy of the summons to each copy of the complaint. Also,*

*if there are more than 2 plaintiffs or 4 defendants prepare form JD-CV-2 and attach it to the original and all copies of the complaint.*

*4. After service has been made by the officer, file original papers and officer’s return with the clerk of the court.*

TO: Any proper officer; BY AUTHORITY OF THE STATE OF CONNECTICUT, you are hereby

commanded to make due and legal service of this Summons and attached Complaint.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| JUDICIAL DISTRICT | |  | AT *(Town in which writ is returnable) (Gen. Stat. 51-346, 51-349)* | | RETURN DATE *(Mo., day, yr.) (Any day but Sundays*  *and legal holidays)* | |
| HOUSING SESSION | | G.A. \_\_\_\_ | «CourtLocation» | | «QuitReturnDate» | |
| ADDRESS OF CLERK OF COURT WHERE WRIT AND OTHER PAPERS SHALL BE FILED *(Gen. Stat. 51-346, 51-349)*  «CourtAddressCitySt» | | | | TEL. NO.  «CourtTelephone» | CASE TYPE *(From Judicial Dept. code list)*  Major M Minor 81 | |
|  | NOTE: *Individual’s Names:* | | | | *Form JD-CV-2* |  |
| PARTIES | *Last, First, Middle Initial* NAME AND ADDRESS OF EACH PARTY | | | | *attached* |  |
| **FIRST NAMED**  **PLAINTIFF →** | «OWNER1LASTNAME»«OWNER1FIRSTNAMEMI» «Owner1Address», «Owner1CityStZip» | | | | |  |
| Additional  Plaintiff | «OWNER2LASTNAME»«OWNER2FIRSTNAMEMI» «Owner2Address», «Owner2CityStZip» | | | | |  |
| **FIRST NAMED**  **DEFENDANT →** | «TENANT1LASTNAME», «TENANT1FIRSTNAMEMI» «TenantAddress», «TenantCityStZip» | | | | |  |
| Additional  Defendant | «TENANT2LASTNAME», «TENANT2FIRSTNAMEMI» 30 TOWNLEY STREET, C-1, HARTFORD CT 06105 | | | | |  |
| Additional  Defendant | «TENANT3LASTNAME», «TENANT3FIRSTNAMEMI» 30 TOWNLEY STREET, C-1, HARTFORD CT 06105 | | | | |  |
| Additional  Defendant | «TENANT4LASTNAME»«TENANT4FIRSTNAMEMI» , | | | | |  |

**NOTICE to each DEFENDANT**

1. You are being sued for possession of premises occupied by you.
2. This paper is a Summons in a summary process action.
3. The Complaint attached to these papers states the grounds for possession claimed by the plaintiff.
4. To respond to this Summons, or to be informed of further proceedings, you or your attorney must file a form called an “Appearance” with the Clerk of the above-named Court at the above Court address on or before the second day after the above Return Date.
5. If you or your attorney do not file a written “Appearance” form on time, a judgment may be entered against you by default giving the plaintiff the right to evict you from the premises.
6. The “Appearance” form may be obtained at the above

Court address.

1. Each court location will also provide you with an

instructions pamphlet explaining the summary process

action and with an “Answer” form so that you may respond to the plaintiff’s claims against you.

1. If you have questions about the Summons and Complaint, you should consult an attorney promptly. The Clerk of

Court is not permitted to give advice on legal questions; however, in Housing Session locations only, the clerk is authorized to give procedural assistance to all pro se parties.

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | SIGNED *(sign and “X” proper box)* | Commissioner of Superior Court | TYPE IN NAME OF PERSON SIGNING AT LEFT |
| SEPTEMBER 29, 2015 |  | Assistant Clerk | Michael H. Clinton |

**FOR THE PLAINTIFF(S) ENTER THE APPEARANCE OF: ↓**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NAME AND ADDRESS OF ATTORNEY, LAW FIRM OR PLAINTIFF IF PRO SE | | | | | | | | TELEPHONE NO. | | JURIS NO. *(If atty. or law firm)* | |
| Michael H. Clinton, Esq., 212A New London Turnpike, Glastonbury, CT 06033 | | | | | | | | 860-633-5263 | | 308638 | |
| NAME AND ADDRESS OF PERSON RECOGNIZED TO PROSECUTE IN THE AMOUNT OF $250 *(Not to be completed by pro se plaintiffs)* | | | | | | | | | SIGNATURE OF PLAINTIFF IF PRO SE | | |
| Laura P. Clinton, 212A New London Turnpike, Glastonbury, CT 06033 | | | | | | | | |  | | |
| NO. PLFS. | NO. DEFS. | NO. CNTS. | SIGNED *(Official taking recognizance; “X” proper box)* | | | Commissioner of Superior Court | | | *For Court Use* | | |
| «NoPl» | «NoDe» | «NoCn» |  | | | Assistant Clerk | | | RECEIPT NO. | | No |
|  | | | | |  | | | | Fee | | |
| **IF THIS SUMMONS IS SIGNED by a CLERK:** | | | | |  | | | | FILE DATE | | |
|  | | | | |  | | | |  | | |
| a. The signing has been done so that the Plaintiff(s) | | | | | d. The Clerk signing this Summons at the request | | | |  | | |
| will not be denied access to the courts. | | | | | of the Plaintiff(s) is not responsible in any way | | | |  | | |
| b. It is the responsibility of the Plaintiff(s) to see that | | | | | for any errors or omissions in the Summons, | | | |  | | |
| service is made in the manner provided by the law. | | | | | any allegations contained in the Complaint, or | | | |  | | |
| c. The Clerk is not permitted to give any legal advice | | | | | the service therof. | | | |  | | |
| in connection with any lawsuit. | | | | |  | | | |  | | |
|  | | | |  | | |  | |  | | |
| I hereby certify I have read | | | | SIGNED *(Pro se plaintiff)* | | | DATE SIGNED | | DOCKET NO. | | |
| and understand the above: | | | |  | | |  | |  | | |