Assignment Grading Rubric
Project Option

Course: IT599 Unit: 2 Points: 150

Assignment 2

Outcomes addressed in this Assignment:

All Students:

- Evaluate industry trends or recent peer reviewed articles and their relevance to your selected topic.

Project Option:

- Produce an IT project plan.

Course Outcomes:

IT599-2: Systems Analysis and Design: Develop efficient, effective, and secure systems solutions.

IT599-4: Project Management: Manage scope, schedule, and resources to deliver quality information systems projects.

Note: In this class, you will either exercise a project option or a thesis option. You are to select the option that you have decided to work on for the entire class and complete part of that option each week.

Project Option

Purpose

It is important that by this point you have settled on a role and a project idea. As you know, the project can be a real one or a simulated one. This Assignment is very important, as it requires a lot of planning. The Implementation plan creation is where you take the time to think through your project activities, timelines, budget, risks, communications, etc. while also thinking about how much time you have to devote to the project. Pay close attention to the Assignment instructions as they are different based on the role you picked. Try hard not to get behind and good luck!

Assignment Instructions

IT Project Implementation Plan

Produce an IT implementation project plan based on the approved project you selected in Unit 1. The submitted plan should be of sufficient detail. Included in the plan should be an overview of the proposed project (per the project proposal), the development of a WBS including tasks, durations, dependencies, predecessors, milestones, and resources (IT Project Managers will use Microsoft Project™, IT Specialists can use Microsoft Project or another tool), the identification of the critical path, a risk management plan, a quality plan, and a communications plan.

You will also determine your role: IT Project Manager or IT Specialist. If you pick the IT Project Manager role, your project will have a budget of $250K.

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If you pick the role of IT Specialist, the project plan must be designed to have a milestone for Units 3, 4, and 5 as you will need to complete a milestone for each unit, respectively.

Note that for each criterion, templates may be used as identified through research conducted via the Internet or otherwise.

As a final reminder, be sure to review the IT599_Project_Option_Specifications document in Doc Sharing.

Directions for Submitting Your Assignment

Compose your Assignment in a Microsoft Word document and save it as Username-IT599 Assignment-Unit#.doc (Example: **TAllen- IT599 Assignment-Unit2.doc**). If you have more than one file, put all files into a zip archive file (Example: **TAllen- IT599 Assignment-Unit2.zip**). Submit your file by selecting the Unit 2: Assignment Dropbox by the end of Unit 2.

Assignment 2 grading rubric = 150 points

Project Option: Assignment Requirements	**Points Possible**	**Points Earned**
Submitted an IT Project plan		
1. Submitted a project overview to include sufficient scope.	**0–5**	
2. Submitted a budgetary estimate (for the IT Project Manager role, the budget for the project will be $250K).	**0–10**	
3. Submitted at least three stakeholders.	**0–5**	
4. Submitted project benefits.	**0–5**	
5. Submitted return on investment.	**0–10**	
6. Submitted project organizational structure to include roles and responsibilities.	**0–10**	
7. Submitted a work breakdown structure with Gantt chart using MS Project (Required for IT Project Managers. IT Specialists can use another tool).	**0–25**	
8. Submitted critical path with milestones noted using MS Project (Required for IT Project Managers. IT Specialists can use another tool).	**0–25**	
9. Submitted a risk plan that includes identified	**0–25**	

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risks and mitigation strategies.		
10. Submitted a communications and reporting plan.	**0–20**	
11. Applies proper professional formatting.	**0–10**	
Total (Sum of all points)	**0–150**	
Points deducted for spelling, grammar, and/or APA errors.		
Adjusted Total Points		
Please refer to the writing rubric in Doc Sharing to understand how spelling, grammar, and APA deductions are assessed.		

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